

BUILDING DIVISION

PLAN CHECK NOTE

From: Building Plan Check

PCN #2

Previous Version: 12-10-02

Revised Date: 4-28-2008

Subject: Procedure For Review of Deferred Submittals

Procedure:

When items, such as trusses, are identified as deferred submittal to accommodate the construction scheduling, the following procedure shall be followed for review and erection of such items:

1. The construction documents shall be stamped and signed by a registered design professional and also stamped as reviewed by the design professional of the record prior to submittal to the City.
2. All such drawings and calculations shall be submitted directly to the City of San Jose Plan Check Engineer (PCE). In case of 3rd party review, the documents shall also be submitted to the consultants concurrently.
3. To expedite the review of deferred items, the applicant should also submit a set of approved drawings for the original permit (or a copy of them).
4. Deferred submittals are not accepted for single-family dwellings.
5. Deferred submittals are not accepted for shear wall holdown systems.